

**April 19, 2002**

Dear Agribusiness:

This past year your business was asked to participate in a survey that was used to guide the development of a Handbook of Environmental Regulations for Agribusiness. The handbook integrates state and federal regulations into a single reference book. The handbook summarizes regulations, provides steps to comply and when appropriate provides guidance to determine which regulations apply to your business. The handbook also includes pollution prevention information on state and regional contacts and assistance programs. The Handbook was written by the Iowa Waste Reduction Center (IWRC) with input and review from Region 7 EPA, USDA, IDALS, by other regulatory assistance agencies and by the Iowa Agribusiness Association.

Recently, you were mailed a free copy of the completed Handbook of Environmental Regulations for Agribusiness. We hope you have had an opportunity to read and use the Handbook.

In order to evaluate the effectiveness of the handbook and to improve future efforts, we are asking agribusiness facilities to complete the attached survey. The survey will take **15 minutes** to complete and comes with a **postage paid envelope** for easy return.

When you complete and return the survey your business will receive a **free subscription** to the "Closed Loop" newsletter. The newsletter contains regulatory information for Iowa businesses, review of new techniques and technologies in pollution prevention and notices of upcoming workshops and conferences. If you include your email address, the IWRC will add you on its bi-weekly on-line newsletter.

The IWRC is part of the University of Northern Iowa and provides **free and confidential** regulatory and pollution prevention assistance to all types of small businesses. When your business requests free, confidential waste assistance, an IWRC Specialist will visit your facility and review your existing waste management practices. From information provided by the business, the IWRC Specialist will determine if you are meeting environmental regulations and/or if you need assistance to come into compliance. Areas we review include air emissions, hazardous waste, wastewater, stormwater, site contamination, storage tanks, and solid waste. Practical guidance to adopt pollution prevention and/or waste management is provided as applicable.

You may also contact the Iowa Small Business Liaison for assistance with air emission requirements. The Liaison represents small businesses by providing a voice to regulatory officials, mediates concerns between Iowa small business and regulators, and evaluates the impact of proposed regulation on small businesses.

***Please complete the survey and return prior to March 31, 2000.***

Thank you for your assistance.

**Iowa Waste Reduction Center**  
University of Northern Iowa

**Iowa Small Business Liaison**  
Iowa Department of Economic Development



Thank you for taking the time to complete this survey. The survey is designed to help us evaluate and improve the Handbook of Environmental Regulation for Agribusiness. Your answers will help the Iowa Waste Reduction Center continue to measure their effectiveness in assisting Iowa's small businesses understand environmental regulations and reduce the amounts of wastes being generated. *All information is kept strictly confidential!*

Business Name \_\_\_\_\_ Your Title \_\_\_\_\_  
 \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Phone number \_\_\_\_\_ FAX \_\_\_\_\_  
 \_\_\_\_\_  
 E-Mail \_\_\_\_\_ SIC (if known) \_\_\_\_\_  
 \_\_\_\_\_

## ENVIRONMENTAL SURVEY

Please mark the answer that best describes your level of understanding of state and federal environmental regulations in the area of regulations does not apply to your business, such as, you don't store, handle or sell fertilizer, please check "not applicable". If you feel you are in compliance with a set of regulations, please check "In Compliance". **If you have the handbook for any information or assistance please check "used handbook".**

(Who are you sending this survey to? If it is only handbook users, then why not ask the question: As a user of the handbook please describe your level of understanding of state and federal environmental regulations.)

### 1. Fertilizer storage and handling

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable ( not applicable  
 COMPLIANCE ( in compliance ( not sure ( want more information ( used handbook

### 2. Pesticide and chemical storage and handling

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable ( not applicable  
 COMPLIANCE ( in compliance ( not sure ( want more information ( used handbook

### 3. Fuel storage/fueling stations

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable ( not applicable  
 COMPLIANCE ( in compliance ( not sure ( want more information ( used handbook

### 4. Vehicle maintenance

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable ( not applicable  
 COMPLIANCE ( in compliance ( not sure ( want more information ( used handbook

### 5. Feed, seed and grain handling

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable ( not applicable  
 COMPLIANCE ( in compliance ( not sure ( want more information ( used handbook

### 6. Grain drying and storage

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable ( not applicable  
 COMPLIANCE ( in compliance ( not sure ( want more information ( used handbook

#### 4. Storm water/wastewater issues

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable ( not applicable  
COMPLIANCE ( in compliance ( not sure ( want more information ( used handbook

#### 8. Pollution Prevention (P2)

KNOWLEDGE ( no knowledge ( some knowledge (very knowledgeable  
( want more information ( used handbook

#### 10. HANDBOOK of ENVIRONMENTAL REGULATIONS FOR AGRIBUSINESS FORMAT AND CONTENT

The handbook format and content were developed in response a customer needs survey issued in fall 1998 Survey  
Check which of the following contained adequate information. **You may check more than one.**

( Federal regulations and references ( Sample permits (water and air) ( Case studies  
( Iowa Code regulations and references ( Web page addresses ( Practical applications  
Computer programs (emission calculations, hazardous waste generation logs, etc.)  
Worksheets (for emissions calculations, hazardous waste generation logs, etc.)

#### 13. DID THE HANDBOOK ANSWER YOUR REGULATORY QUESTIONS

( YES ( NO

#### 14. WILL THE INFORMATION PRESENTED BE USEFUL TO YOUR BUSINESS (USEFUL FOR WHAT?)

( YES ( NO

#### 15. WAS THE TECHNICAL LEVEL OF THE HANDBOOK APPROPRIATE? ~~HANDBOOK TOO TECHNICAL~~

( YES ( NO

#### 16. WILL YOU RECOMMEND THE HANDBOOK AS A RESOURCE FOR OTHER AGRIBUSINESS

( YES ( NO

**Because we plan to do future publications such as the handbook, we would like to learn more about your information needs.**

#### 9. INFORMATION SOURCES

Please indicate **ALL** the sources you use to gain environmental information, rate their helpfulness, and indicate if you like additional information regarding these sources. **1-helpful** **2-not helpful** (Why such a big s

Web pages	1	2	(source not used	(additional information needed
List serves	1	2	(source not used	(additional information needed
ISU extension services	1	2	(source not used	(additional information needed
University assistance	1	2	(source not used	(additional information needed

Chemical/seed representative	1	(source not used	(additional information needed
Trade associations	1	(source not used	(additional information needed
State agencies	1	2 (source not used	(additional information needed
Federal agencies	1	2 (source not used	(additional information needed
Trade publications	1	2 (source not used	(additional information needed
Handbook of Environmental Regulations	1	2(source not used	(additional information needed

#### 11. ELECTRONIC CAPABILITIES

Do you have computer capabilities? ( YES ( NO

Do you access the Internet? ( YES ( NO

#### 12. HOW WOULD YOU BEST USE A FUTURE HANDBOOK

Posted on a web site? ( YES ( NO

On disk and loaded on your computer? ( YES ( NO

Paper copy in your office? ( YES ( NO

#### ADDITIONAL COMMENTS

---



---



---



---

Thank you again for completing this survey. Please return this survey in the postage paid envelope provided by March 31, 2000.